

South Fork Community Development District

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|---------------------------------------|---|
| <input type="checkbox"/> Kelly Barr | <input type="checkbox"/> Mark Vega, District Manager |
| <input type="checkbox"/> David Lowrie | <input type="checkbox"/> John Vericker, District Counsel |
| <input type="checkbox"/> Jason Amato | <input type="checkbox"/> Robert Dvorak, District Engineer |
| <input type="checkbox"/> Patrick Barr | |
| <input type="checkbox"/> Nick Bozzuto | |

Regular Meeting Agenda

Tuesday, June 13, 2023 – 6:45 p.m.

Workshop

Tuesday, June 13, 2023 – 7:15 p.m.

- 1. Roll Call**
- 2. Audience Comments**
- 3. Consent Agenda**
 - A. Approval of the Minutes of the May 9, 2023 MeetingP. 2
 - B. Acceptance of April 2023 Financial ReportP. 4
- 4. Staff Reports**
 - A. Attorney
 - B. Engineer
 - C. District Manager
 - i. Waterway Inspection Report - May 2023.....P.11
- 5. Supervisors' Requests**
- 6. Adjournment**

Note: The next meeting is scheduled for Tuesday July 11, 2023 at 6:45 p.m.

District Office:

210 N. University Drive, Suite 702
Coral Springs, FL 33071
954-603-0033

Meeting Location:

South Fork HOA Pool Building
10952 Ambleside Drive
Riverview, Florida

**MINUTES OF MEETING
SOUTH FORK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the South Fork Community Development District was held on Tuesday, May 9, 2023 at 6:45 p.m. at the South Fork HOA II pool house located at 10952 Ambleside Drive, Riverview, Florida.

Present and constituting a quorum were:

Kelly Barr	Chairperson
David Lowrie	Vice Chairperson
Jason Amato	Assistant Secretary
Patrick Barr	Assistant Secretary
Nick Bozzuto	Assistant Secretary

Also present were:

Mark Vega	District Manager
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The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Vega called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Audience Comments

None.

THIRD ORDER OF BUSINESS

Consent Agenda

A. Approval of the Minutes of the April 11, 2023 Meeting

B. Acceptance of March 2023 Financial Report

On MOTION by Mr. Lowrie seconded by Ms. Barr with all in favor the Consent Agenda consisting of the Minutes of the April 11, 2023 Meeting was approved as presented and the March 2023 Financial Report was approved as presented. 5-0
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FOURTH ORDER OF BUSINESS

Staff Reports

A. Attorney

None.

B. Engineer

None.

C. District Manager

i. Report on Number of Registered Voters (1,359)

The Report on Number of Registered Voters was discussed with the Board.

ii. Waterway Inspection Report - April 2023

The April 2023 Waterway Inspection Report was presented.

iii. Consideration of Solitude Lake Management Pond 3 Removal Proposal \$3,575

The Board requested more quotes.

iv. Consideration of Solitude Lake Management Pond 5 Water Testing \$500.00

The Board requested information on when the last water test done. The Board also requested a follow up on the fish quote that was previously requested from Solitude.

FIFTH ORDER OF BUSINESS

Supervisors' Requests

Mr. Bozzuto reported having an issue with office 365 and request Mr. Thomas log into his laptop to fix the issue.

Mr. Barr report needing a CDD laptop.

SIXTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Lowrie seconded by Mr. Amato with all in favor the meeting was adjourned. 5-0.

Mark Vega, Secretary

**South Fork
Community Development District**

*Financial Report
April 30, 2023*

Prepared by:



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**South Fork
Community Development District**

Financial Statements

(Unaudited)

April 30, 2023

Balance Sheet
April 30, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2015 DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>			
Cash - Checking Account	\$ 138,287	\$ -	\$ 138,287
Due From Other Funds	-	9,500	9,500
Investments:			
Interest Fund (A-1)	-	26,849	26,849
Interest Fund (A-2)	-	5,933	5,933
Interest Fund (A-3)	-	22,625	22,625
Reserve Fund (A-1)	-	38,408	38,408
Reserve Fund (A-2)	-	8,507	8,507
Reserve Fund (A-3)	-	28,424	28,424
Revenue Fund (A-1)	-	94,824	94,824
Revenue Fund (A-2)	-	65,934	65,934
Revenue Fund (A-3)	-	84,060	84,060
Sinking Fund (A-1)	-	100,000	100,000
Sinking Fund (A-2)	-	20,000	20,000
Sinking Fund (A-3)	-	65,000	65,000
Deposits	4,808	-	4,808
TOTAL ASSETS	\$ 143,095	\$ 570,064	\$ 713,159
<u>LIABILITIES</u>			
Accounts Payable	\$ 4,590	\$ -	\$ 4,590
Other Current Liabilities	10,000	-	10,000
Due To Other Funds	9,500	-	9,500
TOTAL LIABILITIES	24,090	-	24,090
<u>FUND BALANCES</u>			
Nonspendable:			
Deposits	4,808	-	4,808
Restricted for:			
Debt Service	-	570,064	570,064
Unassigned:	114,197	-	114,197
TOTAL FUND BALANCES	\$ 119,005	\$ 570,064	\$ 689,069
TOTAL LIABILITIES & FUND BALANCES	\$ 143,095	\$ 570,064	\$ 713,159

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>					
Interest - Investments	\$ 125	\$ 73	\$ -	\$ (73)	0.00%
Interest - Tax Collector	-	-	289	289	0.00%
Special Assmnts- Tax Collector	305,814	305,814	300,156	(5,658)	98.15%
Special Assmnts- Discounts	(12,233)	(12,233)	(11,697)	536	95.62%
Other Miscellaneous Revenues	-	-	2,337	2,337	0.00%
Access Cards	-	-	25	25	0.00%
TOTAL REVENUES	293,706	293,654	291,110	(2,544)	99.12%
<u>EXPENDITURES</u>					
<u>Administration</u>					
P/R-Board of Supervisors	25,836	15,071	14,640	431	56.67%
ProfServ-Engineering	15,000	8,750	4,020	4,730	26.80%
ProfServ-Field Management	16,710	9,748	9,748	-	58.34%
ProfServ-Legal Services	7,500	4,375	1,288	3,087	17.17%
ProfServ-Mgmt Consulting	37,106	21,645	21,645	-	58.33%
ProfServ-Trustee Fees	3,717	3,717	4,041	(324)	108.72%
Auditing Services	2,300	2,300	3,000	(700)	130.43%
Website Compliance	1,553	1,553	1,553	-	100.00%
Insurance - Risk Management	7,764	7,764	7,058	706	90.91%
Legal Advertising	1,800	1,050	-	1,050	0.00%
Misc-Bank Charges	75	44	-	44	0.00%
Misc-Assessment Collection Cost	6,116	6,116	5,769	347	94.33%
Misc-Contingency	-	-	1,727	(1,727)	0.00%
Annual District Filing Fee	175	175	175	-	100.00%
Total Administration	125,652	82,308	74,664	7,644	59.42%
<u>Electric Utility Services</u>					
Utility - General	9,960	5,810	6,160	(350)	61.85%
Electricity - Streetlights	11,760	6,860	12,490	(5,630)	106.21%
Total Electric Utility Services	21,720	12,670	18,650	(5,980)	85.87%
<u>Flood Control/Stormwater Mgmt</u>					
Contracts-Aquatic Control	12,158	7,092	7,305	(213)	60.08%
R&M-Lake	5,000	2,917	-	2,917	0.00%
Total Flood Control/Stormwater Mgmt	17,158	10,009	7,305	2,704	42.57%
<u>Other Physical Environment</u>					
Contracts-Landscape	89,091	51,970	51,243	727	57.52%
Contracts-Mulch	2,500	1,458	-	1,458	0.00%
Insurance - Property	806	806	-	806	0.00%
R&M-Renewal and Replacement	16,605	9,686	2,800	6,886	16.86%
R&M-Irrigation	2,000	1,167	-	1,167	0.00%
R&M-Walls and Signage	250	146	5,880	(5,734)	2352.00%
Capital Outlay	-	-	8,199	(8,199)	0.00%
Reserve - Irrigation/Landscape	250	-	-	-	0.00%
Reserve-Signs/Monuments/Fences	250	-	-	-	0.00%
Total Other Physical Environment	111,752	65,233	68,122	(2,889)	60.96%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Field					
ProfServ-Wildlife Management Service	6,000	3,500	2,450	1,050	40.83%
Contracts-Security Services	11,424	6,664	5,714	950	50.02%
Total Field	<u>17,424</u>	<u>10,164</u>	<u>8,164</u>	<u>2,000</u>	<u>46.85%</u>
TOTAL EXPENDITURES	293,706	180,384	176,905	3,479	60.23%
Excess (deficiency) of revenues					
Over (under) expenditures	-	113,270	114,205	935	0.00%
Net change in fund balance	\$ -	\$ 113,270	\$ 114,205	\$ 935	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)	4,800	4,800	4,800		
FUND BALANCE, ENDING	\$ 4,800	\$ 118,070	\$ 119,005		

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Interest - Investments	\$ 150	\$ 88	\$ 6,505	\$ 6,417	4336.67%
Special Assmnts- Tax Collector	327,561	327,561	321,500	(6,061)	98.15%
Special Assmnts- Discounts	(13,102)	(13,102)	(12,528)	574	95.62%
TOTAL REVENUES	314,609	314,547	315,477	930	100.28%
EXPENDITURES					
Administration					
Misc-Assessment Collection Cost	6,551	6,551	6,179	372	94.32%
Total Administration	6,551	6,551	6,179	372	94.32%
Debt Service					
Principal Debt Retirement A-1	100,000	-	-	-	0.00%
Principal Debt Retirement A-2	20,000	-	-	-	0.00%
Principal Debt Retirement A-3	65,000	-	-	-	0.00%
Interest Expense Series A-1	54,142	27,294	27,293	-	50.41%
Interest Expense Series A-2	11,964	6,031	6,031	-	50.41%
Interest Expense Series A-3	45,625	23,000	23,000	-	50.41%
Total Debt Service	296,731	56,325	56,324	-	18.98%
TOTAL EXPENDITURES	303,282	62,876	62,503	372	20.61%
Excess (deficiency) of revenues Over (under) expenditures	11,327	251,671	252,974	1,302	2233.37%
OTHER FINANCING SOURCES (USES)					
Contribution to (Use of) Fund Balance	11,327	-	-	-	0.00%
TOTAL FINANCING SOURCES (USES)	11,327	-	-	-	0.00%
Net change in fund balance	\$ 11,327	\$ 251,671	\$ 252,974	\$ 1,302	2233.37%
FUND BALANCE, BEGINNING (OCT 1, 2022)	317,090	317,090	317,090		
FUND BALANCE, ENDING	\$ 328,417	\$ 568,761	\$ 570,064		

TO BE SENT UNDER SEPARATE COVER